



THE HIGHLAND GEOLOGICAL SOCIETY

Scottish Charity No. SC004427

CONSTITUTION 2000

1. NAME

The Society shall be known as The Highland Geological Society.

2. AIMS

The objects of the Society shall be:-

1. To promote the understanding of the science of geology and other earth sciences through the organisation of field trips and lectures.
2. To foster good relations with organisations having related interests.

3. MEMBERSHIP

Membership shall be open to all interested persons.

Membership will be in the following classes :-

- i) Individual.
- ii) Family.
- iii) Affiliated organisations.

4. RULES

Management of the Society will be in accordance with the Rules current at the time.

We confirm that the above constitution was adopted by the members of the Society at the AGM on Tuesday 25 January 2000.

Peter Christie, Chairperson

David Longstaff, Secretary



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RULES 2000

RULE A. SUBSCRIPTION AND FINANCE

- A.1 The Society's year shall run from 1st January to 31st December.
- A.2 The annual subscriptions and concessionary rates shall be determined at the Annual General Meeting and shall become due on the first day of the Society's year.
- A.3 The charges for field trips and lectures, including the Public Lecture, shall be determined at the Annual General Meeting.
- A.4 A sum of money as will be decided at the Annual General Meeting may be spent by any member for the furtherance of the work of the Society, on the sole signature of either the Chairperson or Treasurer.
- A.5 The Treasurer may spend up to a specified sum of money, as is decided by the Annual General Meeting, on the authority of the Committee.
- A.6 Cheques may be signed by the Chairperson or Secretary or Treasurer and it is their responsibility to ensure the Committee is informed immediately the Society is likely to become overdrawn.
- A.7 The accounts will be independently reviewed annually and will be made available for inspection by members of the Society at the Annual General Meeting.
- A.8 The Society will be deemed to have become defunct in the event of the membership falling below six persons. In this event a final review of accounts will be presented to the remaining members, and distribution of surplus funds to a charity with similar aims may be decided upon by at least half of the remaining membership.

RULE B. GOVERNMENT

- B.1 The governing body of the Society shall be the Society Committee.
- B.2 The Committee will consist of :-
 - a) Chairperson.
 - b) Secretary.
 - c) Treasurer.
 - d) Membership Secretary,
 - e) A minimum of two Committee Members,
 - f) other such persons as the Committee may co-opt to perform specific functions as required.

continued

RULE B. GOVERNMENT continued

- B.3 The Chairperson shall be elected for a period of two consecutive years, the remainder of the Committee shall be elected every year.
- B.4 The Society Committee shall meet as required and three members shall constitute a quorum.
- B.5 The Chairperson shall be non voting, but will hold a casting vote in the event of a hung decision.
- B.6 Formal Committee Meetings shall be minuted and the minutes shall be available to the membership for inspection on request.

RULE C. PROCEDURES

- C.1 The General Meeting shall be held annually and a minimum of four weeks notice will be given to members.
- C.2 The quorum shall be deemed to consist of at least three office bearers and a minimum of three other members providing that the total membership exceeds six persons.
- C.3 Any motion for discussion at the Annual General Meeting must be in the hands of the Secretary at least two weeks prior to the meeting.
- C.4 An Extraordinary General Meeting will have the same quorum as the Annual General Meeting and may be called by 20% of the membership or by the Committee.
- C.5 The constitution can only be altered at an Annual General Meeting or an Extraordinary General Meeting.
- C.6 The RULES can only be changed by a minimum of six members of whom at least three must be office bearers.
- C.7 The proceedings of the Annual General Meeting shall be minuted and these minutes will be read at the next Annual General Meeting. They shall be signed as a correct record by the Chairperson on receipt of a formal motion from the floor, by members who were present at the previous Annual General Meeting.

RULE D. INSURANCE

- D.1 The Society shall have Public Liability insurance.

RULE E. LIMITATIONS

- E.1 The Society cannot accept liability for any costs not covered by the insurance.
- E.2 It shall be at the discretion of the Committee to revoke the membership of any member deemed to be acting in a manner which is detrimental to the interests of the Society. The member shall have the right of appeal at a disciplinary sub-committee which shall consist of the Chairperson, the Secretary, the Treasurer and four other ordinary members appointed by the Chairperson.